# mertzcrew OREGON RESIDENTS

At Mertzcrew, it is our responsibility to ensure contracting meets national, state, & local requirements. This guide provides additional information about requirements for Oregon residents who may contract in Mertzcrew. If you still have questions after reading this guide, check out our Support Workbox (it's what we call our Help Center) by logging into your account and clicking 'Help' or email us at tech@mertzcrew.com.

## WHAT IS REQUIRED OF OREGON RESIDENTS?

To clearly establish a contracting relationship, Oregon requires that contractors register as a company (LLC, C or S-Corp, or Partnership). Additionally, Oregon wants to see that a contractor works for multiple clients within a 12-month period. Please note that every state has unique requirements to establish contracting relationships, but Oregon does have some of the more stringent requirements than other states.

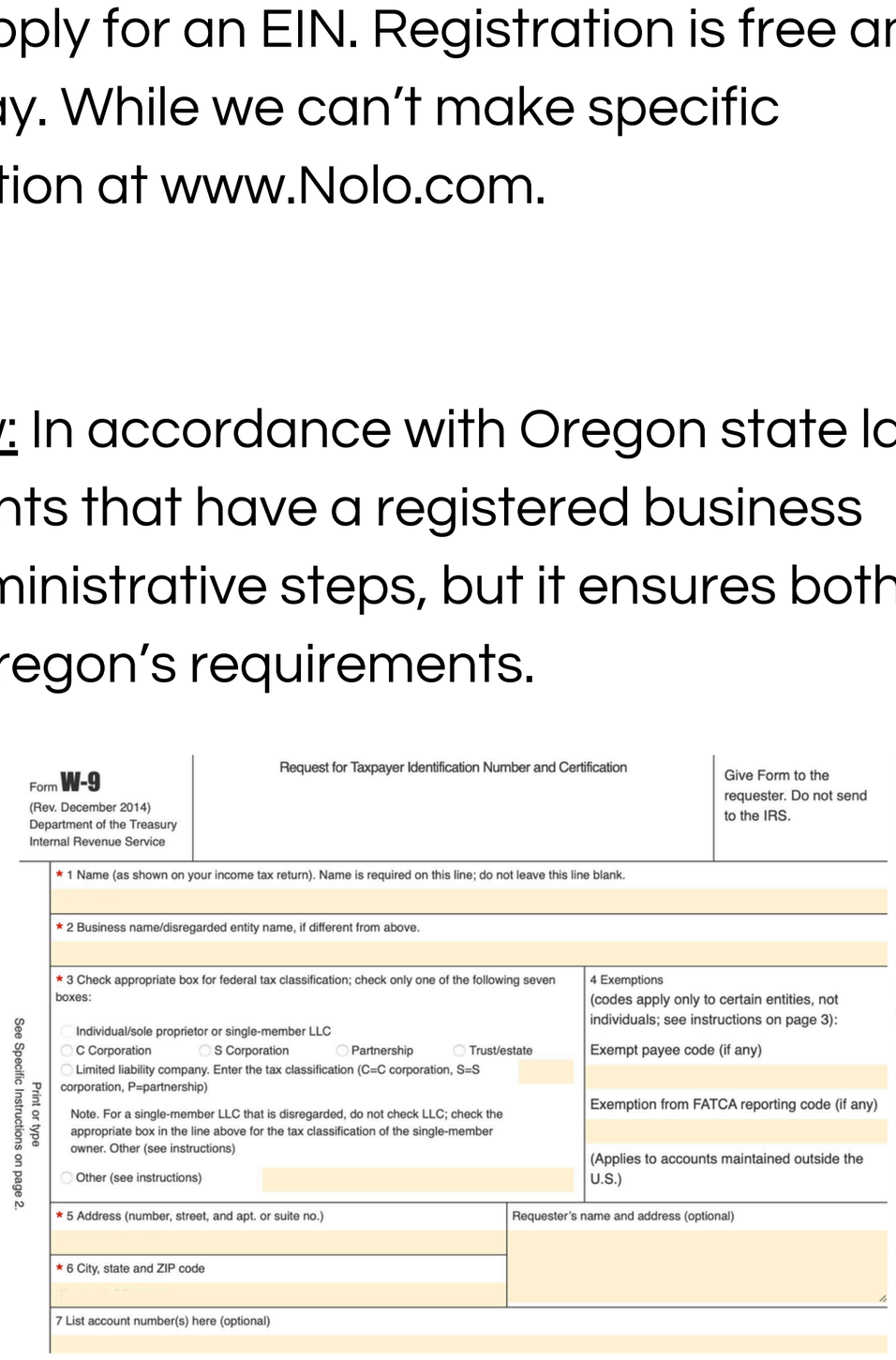
## REGISTRATION:

LLC/C-Corp/S-Corp: Please consult your tax advisor before making any permanent registrations. Once you decide which company structure is right for your particular situation, you can go to the IRS website and apply for an EIN. Registration is free and can typically be completed within the same day. While we can't make specific recommendations, you can find more information at www.Nolo.com.

## APPLICABILITY:

Any Oregon resident contracted by Mertzcrew: In accordance with Oregon state law, Mertzcrew only contracts Oregon state residents that have a registered business name & EIN. We know this adds additional administrative steps, but it ensures both contractors & clients are in compliance with Oregon's requirements.

That's it! Once you are set up, you can expect plenty of support from us to help you submit your services quickly and accurately for timely approval and payment. Thank you!



Form **W-9**
(Rev. December 2014)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

* 1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.

* 2 Business name/disregarded entity name, if different from above.

* 3 Check appropriate box for federal tax classification; check only one of the following seven boxes:

Individual/sole proprietor or single-member LLC
C Corporation S Corporation Partnership Trust/estate
Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership)

Note. For a single-member LLC that is disregarded, do not check LLC; check the appropriate box in the line above for the tax classification of the single-member owner. Other (see instructions)

Other (see instructions)

4 Exemptions
(codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any)

Exemption from FATCA reporting code (if any)

(Applies to accounts maintained outside the U.S.)

Print or type
See Specific Instructions on page 2.

* 5 Address (number, street, and apt. or suite no.)

Requester's name and address (optional)

* 6 City, state and ZIP code

7 List account number(s) here (optional)

Questions? Contact tech@mertzcrew.com; We're happy to help!